MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 12 Jul 2023 ENG 40-WPM BATCH-101
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Browser is an example of _____ type software.	System	Application	Design	Coder	B
2	_____ are not a characteristic of computer.	Speed	Accuracy	Huge Data Storage	None of these	D
3	CD-R means _____	CD-recordable	CD-readable	CD-Rewritable	None of these	A
4	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
5	System board of computer is also called as _____	Base Board	Mother Board	Logic Board	Chart Board	B
6	In Word doucment For removing Tab from the list click on _____ buttton	set	clear	left	right	B
7	Using Word processor we can create _____ type file	Database	Document	Presentation	Worksheet	B
8	We can change position of text using_____option	Move	Alignment	Position	Change	A
9	If the mouse moves in _____, the pointer look I-beam shape.	Page Area	Tabs & Ribbons	Status bar	Title Bar	A
10	To avoid the overlapped picture to another picture _____ is used	Backward	Send to back	Unoverlap	None of these	A
11	Aver() function in MS Excel 2010 will find average of the numbers from given cells ?	TRUE	FALSE			B
12	Which function will add two numbers in cells A1 and A2 in MS Excel 2010 ?	=A1 and A2	=A1 add A2	= sum(A1,A2)	= add(A1,A2)	C
13	In MS-Excel, sort command has ____ types.	3	2	5	7	A
14	We cannot use _____ in Formula while Typing Formula in cell	Special Characters	Characters	Spaces	Numbers	C
15	Z-A sequence indicates _____sorting of the text	Descending	Ascending	Vertical	Numeric	A
16	Convert to SmartArt command is available in _____ group in PowerPoint	Font	Paragraph	Drawing	Editing	B
17	Which tab lets you to insert a screenshot of any window to your slide?	Edit	Review	View	Insert	D

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 12 Jul 2023 ENG 40-WPM BATCH-101
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
18	In Pagemaker Polygon can have maximum 100 sides	TRUE	FALSE			A
19	In PageMaker, to draw polygon _____ tool is used.	polygon	Ellipse	Rectangle	Line	A
20	Header & Footer options are given in _____ tab in PowerPoint	Windows	Insert	Slide Show	Format	B
21	What allows the clients to share its resources	Server	Client	We blink	Web click	A
22	Internet was first introduced by _____	vsnl	bsnl	airtel	vodafone	A
23	_____ means we can open or work on more than one application programs.	Unix	Multitasking	networking	processing	B
24	CD-RW stands for _____	Data Versetile Disk Recordable	Data Versetile Disk Rewritable	Compact Disk Recordable	Compact Disk Rewritable	D
25	With the help of _____ We connect computer and telephone .	Modem	Email ID	Hotmail	Gmail Account	A